

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| (1) DEPARTMENT Social Services | (2) MEETING DATE 6/17/2014 | (3) CONTACT/PHONE Trish Avery Caldwell 805.781.1728 | |
| (4) SUBJECT Request to approve a renewal service contract (Clerk's File) for child care services with Community Action Partnership of San Luis Obispo County, Inc., for Fiscal Year 2014-2015 in the amount of \$1,520,049. All Districts. | | | |
| (5) RECOMMENDED ACTION It is recommended that your Board approve, and direct the Chairperson to sign, a renewal service contract with Community Action Partnership of San Luis Obispo County, Inc., for child care services in the amount of \$1,520,049 for Fiscal Year 2014-2015. | | | |
| (6) FUNDING SOURCE(S) 100% Fed | (7) CURRENT YEAR FINANCIAL IMPACT \$1,520,049 | (8) ANNUAL FINANCIAL IMPACT \$1,520,049 | (9) BUDGETED? Yes |
| (10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____) | | | |
| (11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A | | | |
| (12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001393 | | (13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: n/a <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A | |
| (14) LOCATION MAP N/A | (15) BUSINESS IMPACT STATEMENT? No | (16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>Board Approval 6/18/2013</u> | |
| (17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson | | | |
| (18) SUPERVISOR DISTRICT(S) All Districts | | | |

County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell
(805) 781-1728

DATE: 6/17/2014

SUBJECT: Request to approve a renewal service contract (Clerk's File) for child care services with Community Action Partnership of San Luis Obispo County, Inc., for Fiscal Year 2014-2015 in the amount of \$1,520,049. All Districts.

RECOMMENDATION

It is recommended that your Board approve, and direct the Chairperson to sign, a renewal service contract with Community Action Partnership of San Luis Obispo County, Inc., for child care services in the amount of \$1,520,049 for Fiscal Year 2014-2015.

DISCUSSION

In 1997 our federal/state public assistance program was drastically changed to focus on minimizing "welfare dependency" by increasing the number of working adults through expanded training and supportive services opportunities, and by giving states greater flexibility in the design and implementation of programs. The new Federal program was named Temporary Assistance for Needy Families (TANF) and allowed States to offer unique programs based on individual state demographics. California's TANF program, California Work Opportunity and Responsibility to Kids (CalWORKs), includes detailed requirements and funding for supportive services to help families move into and succeed in the workforce. Specifically, child care services must be provided to CalWORKs participants who are required to participate in the Welfare-to-Work (WTW) program. If supportive services (i.e., child care) are not provided counties must give "good cause" for non-participation in the WTW program. Child care is necessary for most of our participants to support participation in assigned activities including work, training, education, drug and alcohol treatment, and/or mental health services.

In July 2009 the Federal Budget Act of 2009 was enacted to address the tremendous budget shortfall states were facing which resulted in a lack of funding for necessary supportive services for CalWORKs participants. Specifically the Budget Act established two new CalWORKs work exemptions that were aimed at decreasing the demand for child care services and would remain in effect until June 2011 [All County Letter (ACL) [ACL 09-46](#)]. These exemptions applied to participants caring for young children who might otherwise be granted good cause from WTW participation due to a lack of supportive services.

In FY 2011-2012 the state projected continued budget challenges and the CalWORKs "young child(ren)" time limited exemptions were extended until June 30, 2012. In addition, new higher income limits were established to qualify for subsidized child care, and fees for families accessing subsidized child care were increased in an attempt to lower the state child care costs ([ACL 11-38](#)). In January 2013 a new exemption replaced the "young child(ren)" exemption and allowed a parent to be exempt from CalWORKs WTW for a single child from birth through 23 months of age ([ACL 12-72](#)). This exemption is an once-in-a-lifetime option and allows for the participant to choose when s/he wants to use the exemption. This exemption is still effective this fiscal year. Based on the numerous changes beginning in 2009, demand for WTW child care services continues to remain lower than in prior years.

Despite all the program and funding changes, the structure of the Federal/State subsidized child care remains the same

and will continue to be available to three (3) primary groups of low-income families:

- TANF/CalWORKs families (Stage 1 child care)
- Families transitioning off TANF/CalWORKs (Stage 1 and Stage 2 child care)
- Other low-income working families (Stage 3 child care)

In California the responsibility for child care programs is divided between California Department of Social Services (CDSS) for welfare recipients (Stage 1), and the California Department of Education (CDE) for all low-income working families (Stages 2 and 3). The intent of the three stages is to avoid a break in child care services as a participant moves closer to self-sufficiency. In each of the three stages, families may choose their own provider. The provider must either be licensed or exempt from licensing (e.g., family member providing care). Child care providers are paid directly for services performed.

The Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), previously known as the Economic Opportunity Commission of San Luis Obispo County, Inc. (EOC), a private nonprofit, began providing services in San Luis Obispo County in 1965 and offers many programs for low-income individuals and families including child care. The County has contracted with CAPSLO since 1998 to administer CalWORKs Stage 1 child care which includes facilitating child care services and making direct payments to child care providers. CAPSLO is approved by CDSS to handle State child care funds and serves an average of 350 County children per year.

In addition, CAPSLO provides for the County a Resource and Referral Child Care program to assist CalWORKs participants in accessing immediate, quality and affordable child care as they begin their CalWORKs WTW activities and move towards employment and self-sufficiency. To expedite the child care process, a CAPSLO Family Resource Specialist (FRS) works on-site at each of the Department of Social Services (DSS) regional offices and handles DSS referrals for participants who are requesting services at that office. Reliable transportation is a barrier for many of our participants and having child care staff co-located in regional County offices allows the FRS to offer easy and timely access to referral and resource services to ensure a seamless process for CalWORKs participants. Participants requesting child care are provided with a list of qualified child care providers to select services from. The process promotes parental choice and ensures that families have stable child care that they are comfortable with.

The approval of this renewal contract will enable CAPSLO to continue to provide CalWORKs child care services that empower parents to make decisions that maximize the health and safety of their children. These services also aid in meeting the long-term welfare reform goals and the outcomes of Assembly Bill 636 (AB 636), the Child Welfare System Improvement and Accountability Act (better known as the System Improvement Plan or SIP) that focuses on continuous improvement, interagency partnerships, community involvement and public reporting outcomes. In addition, these services support the Department and County goal of ensuring all people in our community enjoy healthy, successful and productive lives, and have access to the basic necessities.

OTHER AGENCY INVOLVEMENT/IMPACT

This contract was developed in partnership with CAPSLO and County Counsel has reviewed and approved the contract as to legal form and effect.

FINANCIAL CONSIDERATIONS

The total contract amount for CAPSLO Stage 1 and Resource and Referral child care services is \$1,520,049. The contract is included in the DSS budget for Fiscal Year 2014-2015 and will require no General Fund contribution.

| Agency | Actual FY 12-13 | Budgeted FY 13-14 | Budgeted FY 14-15 | Notes | Sharing Ratios | | |
|--------|--------------------|----------------------|----------------------|---------------------|----------------|----|----|
| | | | | | Fed | St | Co |
| CAPSLO | \$1,550,049 | \$1,520,049 | \$1,520,049 | Child Care Services | 100% | 0% | 0% |

RESULTS

Stage I Child Care

Fiscal Year 13-14

As of March 31, 2014, a total of two hundred and forty five (245) children received child care services. It is anticipated this number will be higher by the end of the contract.

CAPSLO met its performance outcome and provided a seamless system of child care to 100% of CalWORKs participants who needed subsidized childcare to fulfill their CalWORKs Welfare-to-Work (WTW) program requirements and, as a result, assisted families in becoming self-sufficient and remaining off cash assistance over the long run. *As of March 31, 2014, a total of two hundred and forty five (245) children received child care services.*

Based on the final quarterly report for FY 2012-2013 and received on July 20, 2013, a total of three hundred fifty three (353) children received child care services.

CAPSLO met its performance outcome and tracked and reported the number of children enrolled in Stage 1, the number who's Stage 1 ended, and the number of children transferred into Stage 2 child care.

As of March 31, 2014 services provided resulted in:

- 1. Two hundred forty five (245) children being enrolled in Stage 1 child care.*
- 2. Ninety seven (97) Stage 1 child care services ending.*
- 3. One hundred thirty three (133) children transferring into Stage 2 child care.*

Based on the final quarterly report for FY 2012-2013 and received on July 20, 2013, services provided resulted in:

- 1. Three hundred fifty three (353) children being enrolled in Stage 1 child care.*
- 2. One hundred thirty nine (139) Stage 1 child care services ending.*
- 3. Ninety five (95) children transferring into Stage 2 child care.*

Fiscal Year 14-15

CAPSLO will provide a seamless system of child care to CalWORKs participants who need subsidized childcare to fulfill their CalWORKs Welfare-to-Work (WTW) program requirements and, as a result, will assist families in becoming self-sufficient and remaining off cash assistance over the long run.

CAPSLO will track and report the number of children enrolled in Stage 1, the number who's Stage 1 has ended, and the number of children transferred into Stage 2 child care.

Resource and Referral Childcare

Fiscal Year 13-14

As of March 31, 2014, a total of four hundred ten (410) participants received child care referral services during the contract year. It is anticipated that this number will be higher by the end of the contract year.

CAPSLO provided services that resulted in three hundred eighty (380) of four hundred ten (410), or ninety three percent (93%), of participants being contacted within 24 hours of the Family Resource Specialists (FRS) receiving the DSS 9600 Child Care Referral as of March 31, 2014.

Based on the final quarterly report for FY 2012-2013 and received on July 20, 2013, services provided resulted in five hundred thirty (530) of five hundred ninety eight (598), or eighty nine percent (89%), of participants being contacted within 24 hours of the Family Resource Specialists (FRS) receiving the DSS 9600 Child Care Referral

CAPSLO provided services that resulted in meeting with one hundred forty seven (147) of two hundred sixty three (263), or fifty six percent (56%) of participants within 5 business days of when contact was made as of March 31, 2014. *The total participants scheduled for an appointment within 5 business days is lower than the anticipated one hundred percent*

(100%) due to:

- *Parent(s) failed to show up for scheduled appointment*
- *Parent(s) unavailable during the 5 day period and appointment is scheduled after the 5 days*
- *Parent(s) cancels and reschedules for a later date*

CAPSLO will continue to attempt to meet with all participants referred by DSS within 5 days of contact being made.

Based on the final quarterly report for FY 2012-2013 and received on July 20, 2013, services provided resulted in one hundred twenty seven (127) of three hundred sixty four (364), or thirty five percent (35%) of participants being scheduled for an appointment within 5 business days of when contact was made.

CAPSLO met its performance outcome and provided services that resulted in tracking and reporting the number of child care referrals given to the participants. As of March 31, 2014 a total of four hundred ten (410) referrals were given to participants. It is anticipated this number will be slightly higher by the end of the contract.

Based on the final quarterly report for FY 2012-2013 and received on July 20, 2013, a total of five hundred ninety eight (598) child care referrals were given to participants.

CAPSLO met its performance outcome and provided services that tracked and reported the number of intake meetings conducted and the number of participant no-show appointments. As of March 31, 2014, a total of two hundred sixty three (263) intake meetings were conducted by the CAPSLO FRS and there were fifty four (54), or twenty percent (20%), no-shows for appointments.

Based on the final quarterly report for FY 2012-2013 and received on July 20, 2013, a total of four hundred sixteen (416) intake meetings were conducted by the CAPSLO FRS and there were one hundred fifty nine (159), or thirty eight percent (38%), no-shows for appointments.

Fiscal Year 14-15

CAPSLO will attempt to make contact with one hundred percent (100%) of participants within 24 hours of FRS receiving a DSS 9600 Child care Referral from County.

CAPSLO will attempt to meet with one hundred percent (100%) of participants within 5 business days of when contact is made.

CAPSLO will track and report the number of child care referrals given to participants.

CAPSLO will track and report the number of intake meetings conducted and the number of participant no-show appointments.

ATTACHMENTS

1. CAPSLO Child Care Clerk's File Statement